



KONICA MINOLTA

TECHNOLOGY



Workflow Automation for Any Organization

Digital transformation and automation

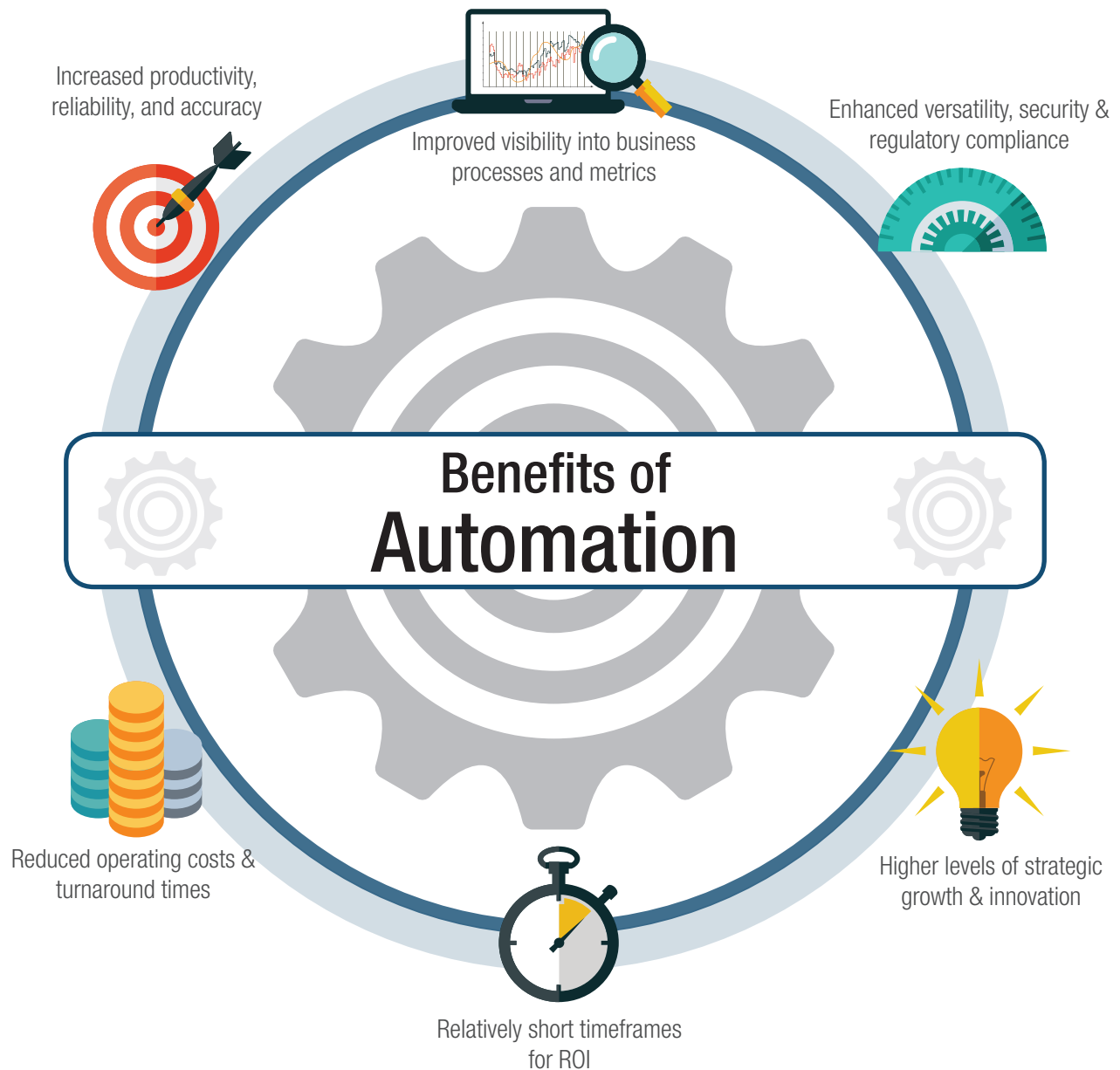
are powering strategic growth for many organizations. In order to meet customers' rising demands for higher levels of service, businesses need to boost cost-efficiencies and increase productivity within their organizations. Through business process automation and streamlined document processing workflows, organizations can turn their focus from repetitive and often time-consuming manual document processing tasks to more innovative and creative efforts.

This guide has been developed to help you sell and position Dispatcher Phoenix to a wide variety of markets.



Dispatcher
Phoenix
Solutions Guide

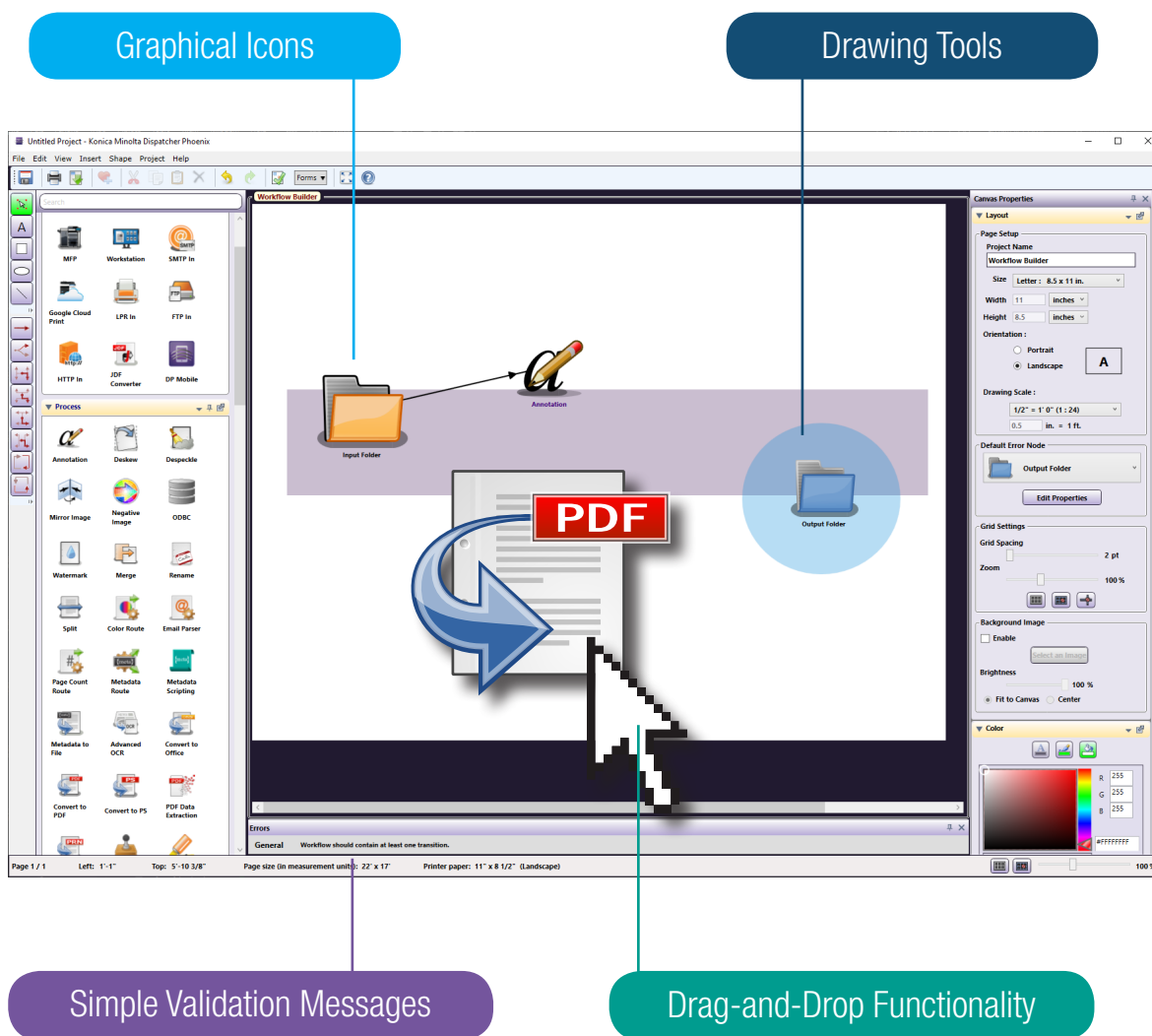
Konica Minolta's award-winning automation solution, Dispatcher Phoenix, can help organizations reduce the time and cost that is spent on document processing, while improving efficiencies throughout the organization. Despite the numerous advantages that robotic process automation (RPA) and business process automation can bring to organizations, a relatively small number of businesses actually take full advantage of this technology.



The Dispatcher Phoenix platform is a powerful tool that automates a wide range of processes, which streamlines time-consuming operations such as document redactions, batch scanning & indexing, zonal OCR, Bates stamping, annotating documents, and more. With Dispatcher Phoenix, organizations across a wide range of vertical markets can strategically automate their document processing workflows to drive efficiencies.

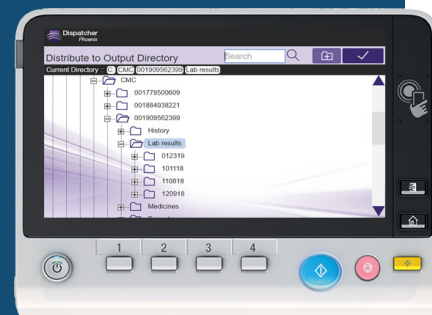
Transform a Time-Intensive Manual Workflow

Dispatcher Phoenix is designed to allow organizations to create customized workflows to methodically collect, process and distribute documents, files and data. An organization that is transitioning manual document processing to an automation solution can quickly and easily configure a workflow that suits their unique needs. Dispatcher Phoenix's easy-to-use Workflow Builder Tool includes:



Reduce Your Office Footprint

Filing paper documents uses valuable resources including time and floor space. In office environments, paper documents and files can be quickly scanned, processed and distributed to a computer's directory structure through Dispatcher Phoenix. Using a Konica Minolta MFP's intuitive display, employees can index, browse and create new folders with a Windows Explorer-like navigation before automatically sending documents to their destination.



Optimize Productivity with Workflow Scheduling

To ensure workflows can address all of an organization's automation needs when it's most convenient for the team, Dispatcher Phoenix enables workflow scheduling. Specify a day of the week or time of the day to run a workflow, along with the frequency, to save valuable time and resources. High-volume workflows, such as those including heavy processing tasks like OCR, can be scheduled to run after business hours.

Schedule Workflow: Bates Stamp Documents With Client Information

Run as: ☐ Service ☒ Application

Dates: By default workflow runs indefinitely (all days) until stopped, but you can specify start and stop dates to the workflow for definite period.
☒ Run workflow on the following schedule dates.
 Start: 3/27/2019 15:00 Stop: 12/31/2020 15:00

Frequency: Repeat workflow every 60 seconds
☐ Run schedule only 1 time

Times: Run workflow daily or weekly on specific week days.
☐ Daily ☒ Weekly

Day	Start Time	Stop Time	Don't Run
<input checked="" type="checkbox"/> Monday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time
<input checked="" type="checkbox"/> Tuesday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time
<input checked="" type="checkbox"/> Wednesday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time
<input checked="" type="checkbox"/> Thursday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time
<input checked="" type="checkbox"/> Friday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time
<input checked="" type="checkbox"/> Saturday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time
<input checked="" type="checkbox"/> Sunday	08:00:00 AM	11:59:59 PM	<input type="checkbox"/> Don't run during this time

Restore Defaults Help Delete Save Close



Decrease Administrative Costs

Employees are often tasked with repetitive, time-consuming assignments instead of focusing on projects that drive engagement and innovation. Dispatcher Phoenix automates these mundane tasks including:

- Extracting text and data from reports, forms, patient or customer records, letters, invoices, etc. for import into other applications.
- Redacting confidential information from legal case files, financial documents, government applications, etc.
- Transforming paper documents to Searchable PDF file formats for long-term storage and data retrieval.
- Converting key documents to Microsoft Office formats to enable editing.

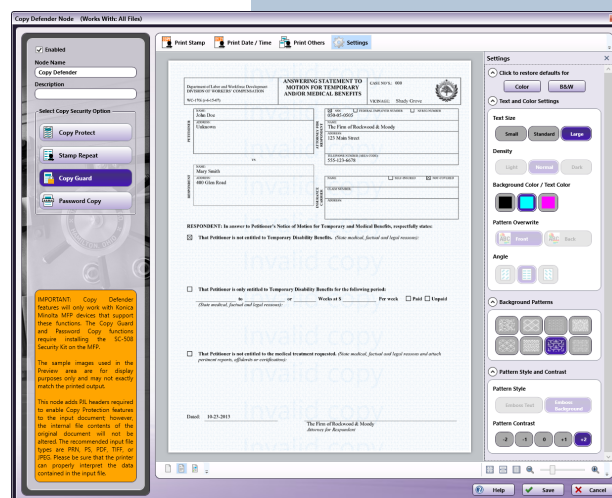
Preserve Confidential Documents & Data

Dispatcher Phoenix adds automated security features to existing business workflows to ensure advanced & secure file transmission and storage.

- Intelligently rename, redact, and send confidential documents to secure SFTP file storage.
- Automatically convert sensitive files to password-protected PDFs.
- Protect documents with confidential watermarks.

In addition, Dispatcher Phoenix Copy Defender can protect sensitive information by adding the following features to printed documents:

- Hidden security pantograph backgrounds and warning text on the paper that will appear if the document is illegally copied.
- Warning stamps such as “Copy” and “Private” printed on the entire page.
- Copy restriction information that cancels the copying process and deletes the job if a copy guard pattern is detected.
- An embedded password that is required to be entered before the copy operation can be performed.

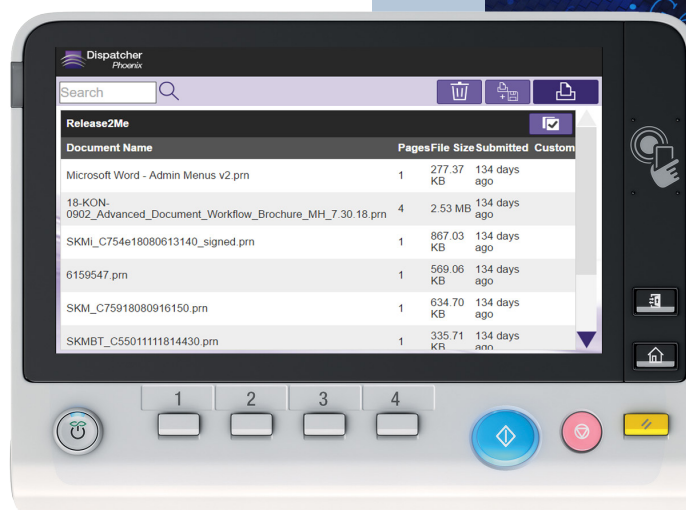


Comply with Security Mandates

To ensure your business information remains secure, Dispatcher Phoenix supports several methods of authentication including Active Directory, LDAP, CAC/PIV, and more. In addition, Dispatcher Phoenix meets the two-factor Homeland Security Presidential Directive (HSPD-12) and supports Federal Information Processing Standard (FIPS) 140-2 along with Health Insurance Portability and Accountability Act (HIPAA) compliance.

Secure Pull Printing with Release2Me

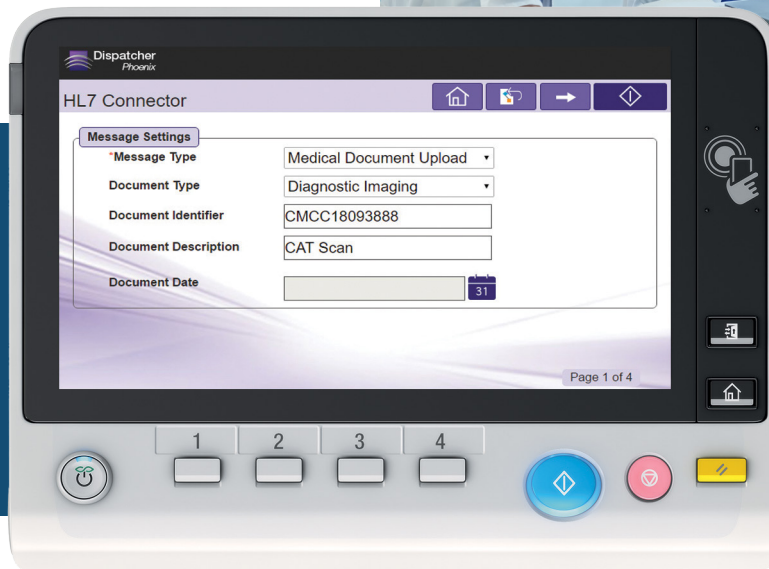
Provide staff, managers, administrators and other employees with the ability to control confidential information with Dispatcher Phoenix Release2Me. Using Release2Me, print jobs are held in a queue until they are released at a networked device or MFP by an authenticated user. This process ensures that resources such as toner or paper are not wasted and documents are not printed until users enter a password or use an ID card to authenticate themselves at an MFP.



Dispatcher Phoenix has numerous features specifically designed for our customers in the healthcare field.

Prioritize Customer and Patient Service

Using Dispatcher Phoenix, businesses can connect to an ODBC data to automatically pull customer or patient information to the MFP Panel to seamlessly index and store documents in the correct location. In addition, Dispatcher Phoenix offers HL7 and CDA connectivity to ensure the secure transmission of PHI and PII to medical systems such as Electronic Health Record (EHR) applications.



Flexible & Secure Prescription Printing with Rx Shield

In a networked healthcare environment, regulatory compliance requires a secure method for printing prescriptions. Preprinted prescription forms can be costly and sometimes require dedicated printers. Dispatcher Phoenix Rx Shield, a simple and secure solution that leverages the power of your Konica Minolta device to print prescriptions on plain paper, saves money and streamlines processes while complying with tamper resistant security requirements from the Centers for Medicare and Medicaid Services (CMS), including:

- Anti-copy pantograph
- Auto-erasure and modification detection
- Pharmacist notification of security features

Unauthorized

SHADY GROVE MEDICAL CENTER

100 Full Circle, Shady Grove, IN 46001
Phone: 123-456-7890 Fax: 123-456-5432

Dr. James Johnson, MD
Date: 09/01/14

Michael Smith 1900 Elm Street Shady Grove, IN 46001	Age 44 DOB 07/20/1970	Rx Pharmacy Use Only
Expires 09/01/2015	HIC No B1012345678	Code Numbers
AVAPRO 150 MG CAPS One (1) pill daily. Taken with water Supply ***60*** SIXTY Refill ***3*** THREE		105/36
BENADRYL 15 MG CAPS One (1) pill daily. Taken with water Supply ***30*** THIRTY Refill ***2*** TWO		75/125
EXELON PATCH 4.6 MG PATCH Change every 24 hours Supply ***24*** TWENTY-FOUR Refill ***4*** FOUR		500/101

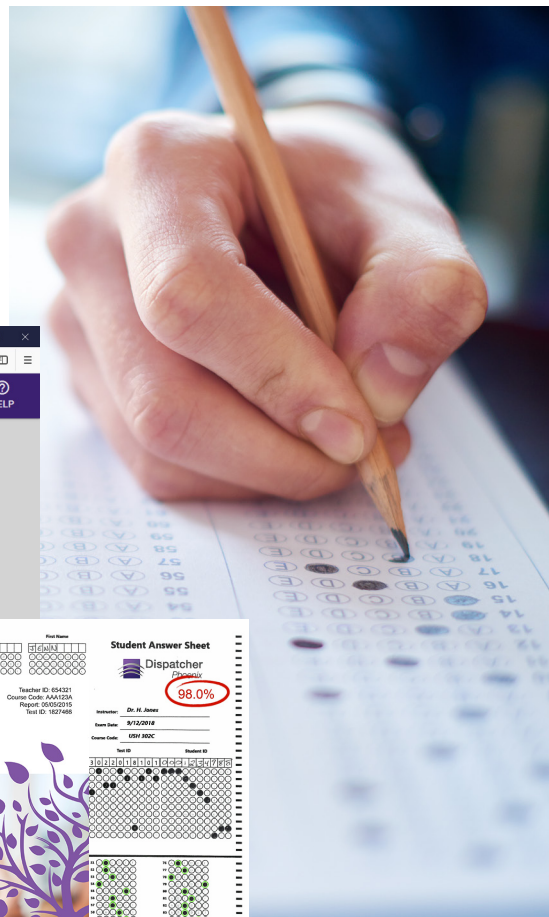
Signature of Prescriber

Security Features Listing
 This prescription has a background pantograph that reveals warning text, such as Invalid Copy or Unauthorized, when the document is copied. The patterned background also prevents erasure and/or text modifications.

Sample RX Shield prescription after illegal copy

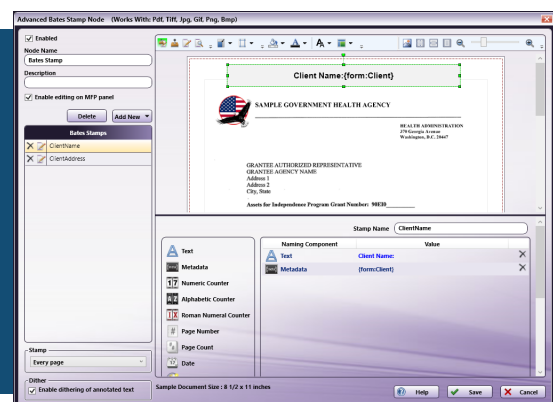
Streamline the Test Creation & Grading Process for Educators

Grading and analyzing test results is a never-ending educational task – but it doesn't have to compromise teaching and learning. Konica Minolta's Bubble Grader solution lets teachers quickly and easily create and print their own bubble sheet tests, while saving schools money by not having to buy pre-printed bubble sheets. Using Optical Mark Recognition technology on plain paper, Bubble Grader allows educators to scan and obtains grade results automatically, with data reports at their fingertips in minutes.



Reduce Dependency on Inefficient Processes

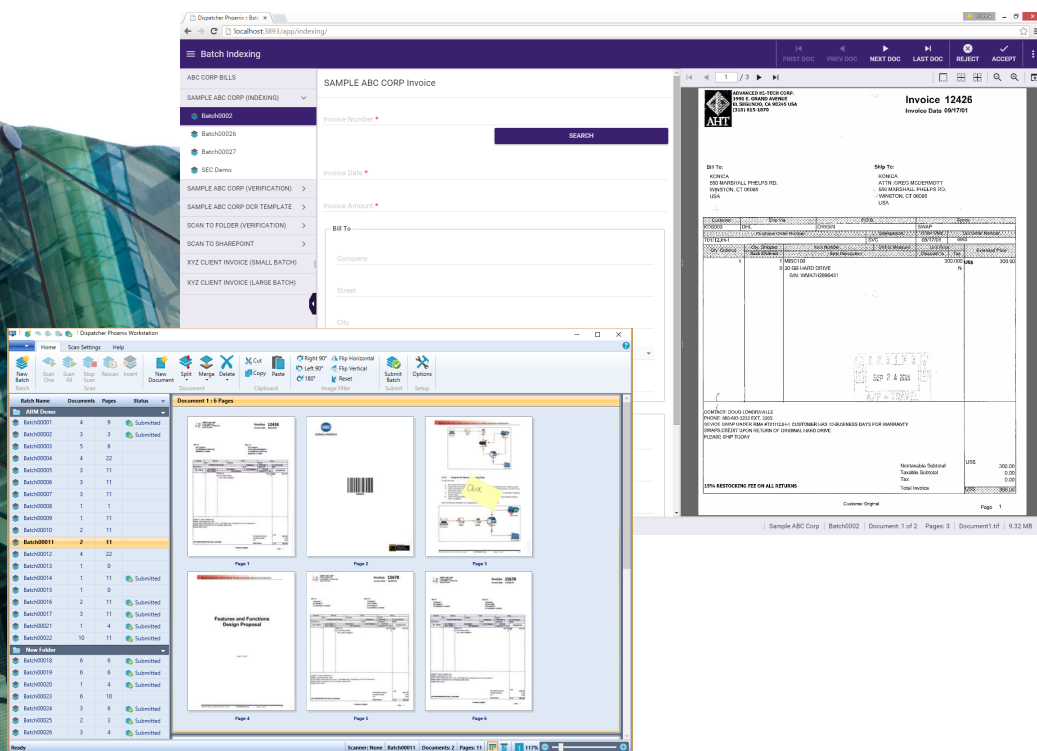
Automatic, flexible Bates stamp functionality along with customization watermarks, redaction capabilities and multi-line annotations allow law firms to quickly and automatically capture and process documents with case identifiers while ensuring the security of sensitive information. In addition, Dispatcher Phoenix recognizes standard and 2D barcodes to allow for document indexing, processing and intelligent routing.



Handle a Large Volume of Documents

Empower enterprises to refine the handling and organization of their paper-based documents with Dispatcher Phoenix's ECM Tools.

The Workstation application connects to any third-party TWAIN-based scanner to streamline the batch scanning process. Dispatcher Phoenix's Batch Indexing Tool supports both manual and automated indexing via zonal OCR and Forms Processing while the Verification Tool ensures the quality of the scanned documents and data. In addition, web-based tools give managers increased visibility into their business processes, allowing them to check the status of all batches in the system and generate a variety of reports, including keystroke and user productivity data.



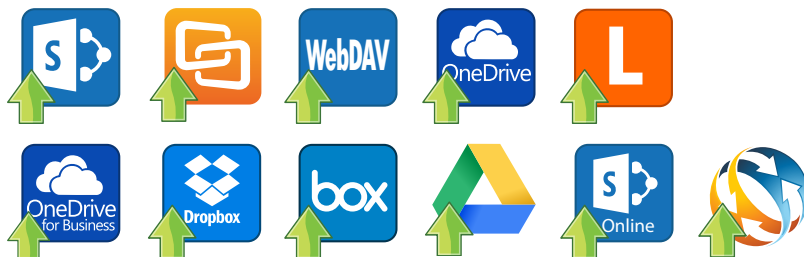
Advanced Scalability

Due to its modular architecture, Dispatcher Phoenix allows customers to invest in a custom solution that is tailored to their unique business needs at a cost-effective price point. In addition to taking advantage of the base functionality of a Dispatcher Phoenix license, companies can add individual modules to their applications as organizations grow and needs change. Organizations may also take full advantage of our free 30-day demo nodes licenses that empower businesses to try new features, such as Advanced OCR, Barcode Processing or Release2Me at no additional cost.

Drive Collaboration with Direct Connectors to the Cloud

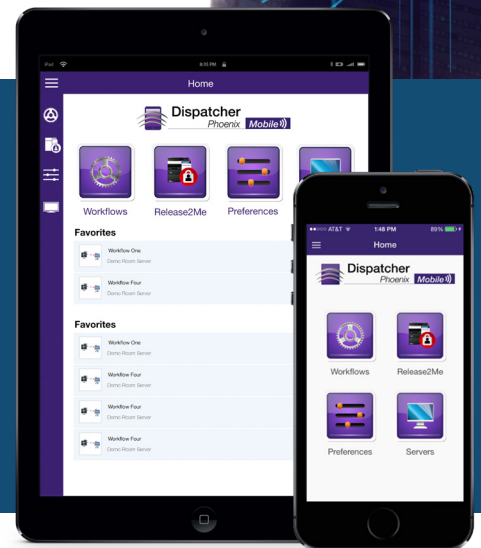
With Dispatcher Phoenix, organizations can scan documents directly to the cloud. With single sign on capabilities, personnel can automatically be connected to their Dispatcher Phoenix workflows and cloud accounts when they authenticate at an MFP. Organizations can take advantage of the following connectors to drive collaboration between their teams:

- Box
- Dropbox
- OneDrive
- OneDrive for Business
- SharePoint
- SharePoint Online
- Google Drive
- WebDAV
- Workshare
- OnBase
- Laserfiche
- And more



Automation on the Go with Dispatcher Phoenix Mobile

To support an increasingly mobile workforce, Dispatcher Phoenix provides anywhere, anytime access to document workflows with the Dispatcher Phoenix Mobile application. Employees in the field and on-the-go professionals can access the same, familiar workflows from their iOS and Android devices. With Dispatcher Phoenix Mobile on your team, workers and administrators will have greater control over documents: attaching index information, secure print release with Release2Me, geo-tagging files, even adding metadata – all essential productivity advantages in the new era of mobile professionals.



Qualifying Questions

1. Do you currently have an automation goal or strategy?
2. Would you like to be able to browse for folders on your PC or a Network Share right from the MFP so you can scan your files directly into their final destination?
3. Would you like to use barcodes to simplify the task of processing your files automatically?
4. Would you like to convert scanned documents to editable or searchable formats?
5. Do you need to index your documents at scan time for future use in a document management system or in the cloud?
6. Do you currently use a manual process to Bates stamp, annotate, watermark, highlight or redact your documents? Do you outsource these tasks?
7. Would you like the ability to customize your Bates stamps, annotation or redaction criteria at the MFP?
8. Do you need to further process emails from an inbox or an MFP as part of a workflow?
9. Do you need to extract data from your documents for future use in other systems?
10. Do you need to send scanned documents from an MFP to other people or systems?
11. Do you have repetitive, manual tasks that use a lot of resources, including time, to complete?
12. Do you need to ensure that your documents are being sent to the most suitable printer?
13. Does your organization print sensitive files which require confidentiality and security?
14. Does your organization need to comply with PDF/A electronic file format requirements?



Workflow Automation Across Vertical Markets

At Konica Minolta, we understand that different types of market organizations have different everyday tasks, requiring an automation solution that specifically solves their different business processes. With this in mind, we offer multiple editions of Dispatcher Phoenix that are tailored to each vertical market.



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Item # 7640020030



Item # 7640019752



Item # 7640018966



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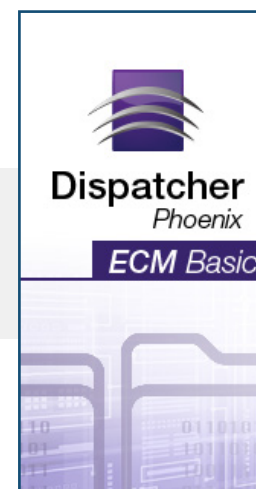
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