

SOLUTION BRIEFS

Manage Your Legal Documents with an End-to-End Solution

USERS: Virtual Law Firms Gain Traction During COVID-19

Law firms across the country need to make educated decisions about their legal software that will streamline their business operations. Especially important for remote workers, law firm leaders must ensure that they have the tools and solutions necessary for their business to run smoothly and keep expenses down. The use of advanced technology to manage and store legal documents is a key to success. Nicole is the Executive Director of a small legal firm. She is concerned that access to case-related information is limited as more and more lawyers in her firm work from home. How can Dispatcher Phoenix help Nicole and the lawyers in her firm?

CHALLENGE: Streamlining Legal Document Handling and Storing

Nicole wants to establish secure processes in the firm for managing all digital documents. She sees how a case's journey through the system is often tied to or require actions pertaining to specific documents, and the work involved with processing documents or manually entering information about them is time-consuming and challenging in a work-from-home environment. She's looking for a built-in organizational system for documents as well as collaboration tools to quickly modify, annotate, and secure documents before they are stored. She's well aware of the consequences of poorly managed documents, such as low employee productivity, failure to comply with regulations, and problems in preparing for e-discovery. What she wants to avoid the most is dissatisfied clients.

SOLUTION: Simplify Your Legal Team's Workflows with Dispatcher Phoenix and Worldox

We introduced two legal solutions to Nicole: Konica Minolta's advanced workflow automation solution, **Dispatcher Phoenix**; and **Worldox**, a leading document management system designed for the legal market. By implementing technology-driven workflows with document management tools, legal case files are protected, Bates stamped, indexed, and securely stored with little to no manual work required. Dispatcher Phoenix's advanced capture capabilities and direct connector to Worldox provides the firm with the end-to-end solution they need to control digital workflows, accelerate document review, and safely store their documents in a centralized location for easy access. The end result? Lawyers and legal assistants within the firm have instant access to the latest versions or files, and don't need to spend any time recreating documents or modifying them.

With Dispatcher Phoenix, Nicole is able to:

- **Save** her practice money.
- **Reduce** the physical storage capabilities needed in her office.
- Give the office a **streamlined** approach to finding legal documents.
- **Enhance** productivity during travel and remote work.



Learn More Here:

[Dispatcher Phoenix Workflow Automation](#)

[Dispatcher Phoenix and Worldox Video](#)